



## Communications & Engagement Officer

### About Neoen

Neoen is one of the world's leading independent producers of exclusively renewable energy. Neoen has 5.4 GW of solar, wind and storage capacity in operation or under construction in Australia, France, Finland, Mexico, El Salvador, Argentina, Ireland, Portugal, Jamaica, Mozambique, and Zambia. The company is also active in Croatia, Ecuador, Italy, Sweden, and the USA. Neoen's flagship assets include France's most powerful solar farm in Cestas (300 MWp), and two of the world's largest lithium-ion batteries: Hornsdale Power Reserve (150 MW / 193.5 MWh) and Victorian Big Battery (300 MW / 450 MWh), in Australia.

A player in the fight against global warming and the energy transition, Neoen's mission is to design and implement the means to produce the most competitive renewable electricity, sustainably and on a large scale. As a responsible company whose long-term vision is reflected in a strong and sustainable growth strategy, Neoen is targeting more than 10 GW capacity in operation or under construction by end of 2025.

Neoen (ISIN Code: FR0011675362, ticker: NEOEN) is listed in Compartment A of the regulated market of Euronext Paris.

For more information: [www.neoen.com](http://www.neoen.com)

### Role Purpose

Our Australian team is looking for a **Communications & Engagement Officer** reporting to the Head of Communications & Engagement.

You will perform day-to-day project management of a range of community and stakeholder engagement tasks relating to the development and delivery of resources, tools, materials and engagement activities. Alongside the Head of Communications and Engagement, Project Managers and the wider team you will be responsible for establishing and maintaining a strong social licence for Neoen Australia's projects across the portfolio under development, in construction or operations. In addition you will play a role in supporting and managing the delivery of excellent on-brand communications content and events

### Engagement

- Support the development and implementation of project-specific community engagement plans and activities with Project, Construction & Asset Managers
- Contribute to the development and implementation of resources and activities that deliver positive long-term outcomes for communities surrounding Neoen's projects, including benefit-sharing, participation and education programs
- Support Construction Managers in coordination and implementation of engagement activities including videos, newsletters and stakeholder visits
- Support Asset Managers in coordination, implementation and reporting of project Community Benefit Funds (and their impact) as well as in educational outreach with the Learning Hub
- Manage the delivery and implementation of a Stakeholder Register tool, including transition of existing project registers into new format, and onboarding of team members
- Support delivery of and attend project community engagement events such as community information days and site visits
- Collating and reporting of Sustainability Framework metrics and outcomes
- Contribute to identifying and disseminate emerging best practice and innovation within the portfolio through informal sharing and discussions, internal forums and presentations



### Communications

- Manage delivery of videos, project posters, booklets, newsletters, templates and presentations
- Manage and oversee project events such as community information days, launches, opening ceremonies, site visits and celebrations in cooperation with event manager
- Manage and coordinate with consultants on delivery of communication projects and content. Including media - Red Havas, video & websites - Floodlight, design - Hillary Lang, local community engagement consultants and event managers
- Manage the development of content & on-brand visual design for websites

### Candidate Profile

- Degree in area of communications, engagement, project management or event management
- 2-3 years of experience in a relevant communications or engagement role
- Ideally some experience in working in or with infrastructure and/or renewable energy or other relevant sector
- Demonstrated ability to manage projects effectively, with attention to detail, good time management and skilled in managing competing priorities with ease
- Excellent analytical and problem-solving skills, a solution-focused mentality
- Ability to work autonomously with initiative, as well as cohesively within the team
- Ability to travel regularly to attend and deliver events at project sites across Australia
- Full working rights and currently residing in Australia

### Conditions

Permanent contract

Based in Sydney or Canberra

Starting date: as soon as possible

**Please send your CV and cover letter to Lisa Stiebel, Head of Communications & Engagement at [lisa.stiebel@neoen.com](mailto:lisa.stiebel@neoen.com)**